



Guru Gobind Singh Indraprastha University
Sector 16-C, Dwarka, New Delhi
(Estate Branch)



(Ph.: 25302244, 245, 247 Website: www.ipu.ac.in)

F.No. GGSIPU/Estate/Security/2024-25/00023

Dated: 13-03-2025

Circular

Security Provision for Entry of Guests/Visitors of Residents/Staff regarding

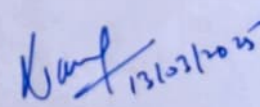
1. All Deans, Directors, Branch In-Charges, Faculty, Officers, Staff and the Residents of the University are hereby informed that record of all the Vehicles entering & leaving Campus shall be maintained in the prescribed format by the Estate Branch of the University. Accordingly, for convenience of all concerned and to facilitate record keeping a Mobile Number 9289978354 shall be available at the Main Gate (Gate No. 02) of the University 24x7.
All concerned are requested to send an advance intimation on this number through Whatsapp only (Request for entry through call will not be entertained) with the following details to ensure hassle free entry of the vehicle in University premises and for proper record keeping:-
 - (i) Name of Applicant
 - (ii) Designation & Department of Applicant
 - (iii) Staff Quarter No. (if any)
 - (iv) Guest Name & Contact Number
 - (v) Vehicle Detail
2. Entry of all the authorized vehicles with proper sticker shall continue however all concerned are requested to park their vehicles at designated parking space available in the Campus.
3. Commercial Vehicles entering the premises for discharging their work obligation shall be required to enter details at the Vehicle Register kept at the Main Gate incase where no prior information is available.
4. Vehicles for which no prior information/authorization is provided to Estate Branch shall not be allowed to enter the University premises.

This is issued with the approval of the Competent Authority.


13/3/25
(Dipin Arora)
Dy. Registrar

Copy to the following for information:-

1. All Deans / Directors / In-charges / Chief Warden / Wardens / Proctor / Branch Heads, GGSIP University, Delhi
2. In-Charge, UITS with the request to upload the same on the University Website
3. A.R. to V.C. Sectt., G.G.S.I.P.U. for kind information of the Hon'ble Vice Chancellor
4. A.R. to Registrar Sectt., G.G.S.I.P.U. for kind information of the Registrar
5. Security Consultant / Security Officer, M/s Kore Security Services
6. Guard File.


13/03/2025
(Kamal Jit Dhiman)
Section Officer